It's Holiday Party Time!



Dear Parents,

The Holidays are around the corner and that means it's time for us to coordinate our Classroom Holiday Party. I'm asking for volunteers to assist in setup, cleanup and chaperone duty.

I have spoken with Ms. ______ about her wishes to celebrate. The Party will be on ______ at _____.

Your participation is appreciated! Attached you will find a sign-up sheet. Let us know about your availability, so that we can plan the party!

Respectfully,

_____(Name)

_____ (Phone)

_____ (Email)

Holiday Party

(Teachers: when this part is returned, please send to your room parent, thank you!)

Name _____ Child's Name _____

Email:_____ Phone:_____

□ Yes, I can help! You may contact me for arrangements.

□ No, I am not able to help at this time.

□ I cannot attend, but you may contact me to bring something.

I prefer to be contacted by: □ Email □ Phone □ I prefer not to be contacted.